



Winona Area Public Schools 2017-2018 Budget Reduction Timeline

| <u>Date</u> | <u>Activity</u> |
|--|---|
| December 1, 2016 | School Board approves reduction goal of \$1.5 million |
| December 15, 2016 | School Board is briefed on timeline for budget reductions |
| December 16, 2016 | Notify community of opportunity to participate in District Budget Reduction Committee (DBRC) > Place ad in paper > Place information on district website > Share flyer to be posted in buildings, shared with PTA's, shared at staff meetings > Require application in case response is high and there is a need to make selections |
| January 5, 2017 | School Board takes action > Approves timeline for budget reductions > Name representatives for District Budget Reduction Committee (if desired) > Make community member selections for DBRC, if needed (lottery, by interest represented) |
| January 6, 2017 | Send out meeting invitation for District Budget Reduction Committee (about 30 people) > Executive Cabinet Members (3) > Principal Representatives (Elementary, Middle, Secondary) (3) > Teacher Leaders (Nominated by Principals, one per PreK-12 building) (8) > Representatives from other groups (EA's, Maint, Clerical, Non-Affiliated) (4) > Community Members (10) > School Board Representatives (2) |
| January 17, 2017 | First Meeting of District Budget Reduction Committee (4:00 - 5:15 at District Office) > Discuss need for reductions and fund balance impact > Committee purpose: help gather reduction ideas, help rank list of reduction ideas > Give direction on how to submit budget reduction ideas for costing > Set up future meeting date(s) |
| January 18, 2017 thru February 3, 2017 | Submission of Budget Reduction Ideas via Google |
| January 18, 2017 thru February 17, 2017 | Costing of Budget Reduction Ideas |
| February 21, 2017 | Second Meeting of District Budget Reduction Committee (4:00 - 5:15 at District Office) > Discuss ideas submitted and potential savings > Rank ideas and provide rationale |
| February 23, 2017 | Results of the DBRC process shared with District Administrative Team |
| March 2, 2017 | Superintendent shares draft of recommended budget reductions with School Board |
| March 3, 2017 | Draft of recommended budget reductions placed on district website |
| Various March Dates | Community Forums and presentations at staff meetings > Share information with whomever wishes to be informed > Talk about the rationale behind the reductions and their impact on WAPS |
| April 6, 2017 | School Board takes action > Approving specific budget reductions > Adopts resolution on proposed staff non-renewals or unrequested leaves |
| June 1, 2017 | First reading of proposed 2017-2018 budget |
| June 15, 2017 | School Board approves 2017-2018 budget |

Notes: Dates subject to change as needed. Superintendent will be updated throughout the process.